**WALPOLE HIGHWAY PARISH COUNCIL MEETING**

**Time & Date of Meeting:** 1930 Tuesday 30 June 2020

**Location of Meeting:** Virtual meeting via Zoom

**Subject:** Ordinary meeting

**Attendees: Parish** **Councillors –** Andrew Melton (AM), Elizabeth Jackson (EJ),

Gloria Joiner (GJ), Kay Manning (KM), Simon Huggins (SH)

 C**lerk –** Gillian Barnes(GB)

 Apologies: Andrew Clifton, Steve Hearn, Sheila Hillier

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**REF**

**24/20 Apologies** were received and accepted from CouncillorsAndrew Clifton, Steve Hearn, Sheila

 Hillier

**25/20 Declaration of Interest regarding agenda items.** None

**26/20 Update on current restrictions and advice from Norfolk Association of Local Councils**

* Legislation permits councils to meet virtually until May 2021
* Legislation permits for the postponement of the AGM to May 2021. It was agreed that

current officers would continue in post.

* Subsequently it was agreed that the Annual Assembly should be postponed until May 2021
* In line with Government and NALC advice the play equipment has been closed but the field remains open for exercise (observing social distancing). SH has removed swing seats & rocker, slide and trail have been taped off.

**27/20 Minutes of the meeting** held 3 March 2020 were approved

**28/20 Matters arising from the minutes –** arrange with primary school secretary for installation of

 defibrillator

**29/20 Planning**

 **Application recommended for consent**

 20/00916/F Ivydale, Crannyfield Chase, two storey extension & detached garage

 20/00832/F The Shires, School Rd, single storey front and rear extension & front wall

 modifications.

Comment that the height of the wall was not in keeping with the street scene and at the vehicle access point roadside kerb should be dropped.

**Applications received since 3 March 2020 – no recommendations / comments made**

20/00393/F Willow Farm, Trinity Rd single storey extension to bungalow and retention of stable block

20/00656/F Land east of Beech House and N of East New Field, Lynn Rd, variation of conditions 2 & 10 of application 1901671/F residential development for 6 dwellings.

**Notices of decision received - approved**

20/00316/F Manor Lodge, School Rd, rear extension

20/00393/F Willow Farm, Trinity Rd single storey extension to bungalow and retention of stable block

20/00656/F Land east of Beech House and N of East New Field, Lynn Rd, variation of conditions 2 & 10 of application 1901671/F residential development for 6 dwellings.

**Notification of new property addresses**

Farm View, Lynn Road

Morris Lodge, Lynn Road

The Sanctuary, Lynn Road

Oakfield Lodge, Lynn Road

Change of name from Regene to Snooky Cottage, Mill Rd

**30/30 Payment of Accounts during restrictions.** It was formally agreed that the Chair and vice

chair sign cheques supported by copy invoices mailed to them by the RFO. A list of all accounts paid would be ratified at the next meeting.

**31/30 Ratification of accounts paid since 3 March 2020**

Cheques paid after 3rd March 2020 authorised by Chairman & Vice Chairman

Chq 101169 Andrew Deptford, defibrillator cabinet & accessories £785.94 (£654.95 / VAT £130.99)

Chq 101170CGM grounds maintenance £523.68 (£436.40 / VAT £87.28)

Chq 101171 Kings Lynn IDB rates £80.07

Chq 101172 NALC subscription £207.35

Chq 101173 S. Huggins paths, hedges, removal of frame £520.00

Chq 101174 CGM grounds maintenance £461.52 (£384.60 / VAT £76.92)

Chq 101175 G. Barnes salary qtr. 31/03 £908.19

Chq 101176 HMRC PAYE £227.00

Chq 101177 Zurich Municipal Insurance £609.25

Electricity D/ Debits

Eon March £107.27 (£102.16 / VAT £5.11 Eon April £114.67 (£109.21 / VAT £5.46)

Eon May £110.96 (£105.68 / VAT £5.28) Eon June £114.67 (£109.21 / VAT £5.46)

**32/30** **Internal Audit.** No issues arising from internal audit

**33/20 Annual Accounts and Accounting Statement for year ending 31.03.2020,** examined, approved and signed by Council.

**34/20 Exemption from a limited assurance review.** Certificate of exemption approved by Council for year ending 31.03.2020.

**35/20 Annual Governance statement for year ending 31.03.2020** agreed and signed by council

**36/20 Email received** from parishioner regarding the spraying of the edge of the footpath at Lynn Road outside the school. Photographs were supplied which showed erosion of the soil and subsequent breaking up of the footpath. Resolved to forward to NCC and request repair of footpath and re-seeding of verge.

**37/20 Highways.**  Report potholes road surface damage at the junction of Stockshill Square with Hall Rd to NCC.

**38/20 Street Lights.** Report lamp outside Newton Hall permanently on.

**39/20 Date of next virtual meeting to be confirmed**

**Signed**

**Date**