**WALPOLE HIGHWAY PARISH COUNCIL MEETING**

**Time & Date of Meeting:** 1930 Tuesday 15 Sept 2020

**Location of Meeting:** Virtual meeting via Zoom

**Subject:** Ordinary meeting

**Attendees: Parish** **Councillors –** Andrew Melton (AM), Elizabeth Jackson (EJ),

Gloria Joiner (GJ), Kay Manning (KM), Andrew Clifton (AC)

 C**lerk –** Gillian Barnes(GB)

Borough Councillor Julian Kirk

 Apologies: Steve Hearn, Sheila Hillier and Simon Huggins

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**REF**

**40/20 Apologies** were received and accepted from CouncillorsSimon Huggins, Steve Hearn, Sheila

 Hillier.

**41/20 Declaration of Interest regarding agenda items.** None

**42/20 Minutes of the meeting** held 30 June 2020 were approved

**43/20 Matters arising from the minutes –** none.

**44/20 Planning**

**Notices of decision received - approved**

20/00222/F land SW of Ivy Farm, West Drove, Link Rd, temporary accommodation unit incorporating staff welfare facilities

Potential planning infringement – agreed that clerk should contact planning enforcement -to check if planning consent is required for the standing of a shipping container on frontage of property at Lynn Road.

**Notification of new property addresses**

3 Willow Farm Barns & Shepherd’s hut at same location

**45/20 Ratification of accounts paid since 30.06.2020**

Chq 101178 K & M Lighting Services May- July £202.82 (£169.02 / VAT £33.80)

Chq101179 D. Newton Internal Audit £55.00

Chq 101180 K & M Lighting Services Aug-Oct £202.82 (169.02 / VAT £33.80

Chq 101181 CGM grounds maintenance July – Sept £461.52 (£384.60 / Vat £76.92)

Chq 101182 G. Barnes salary qtr. 30/06/2020 £908.19

Chq 101183 HMRC PAYE £227.00

Chq 101184 Clerks expenses 01.01.2020 - 30.06.2020 £287.19

Chq 101185 Norfolk County Council 50% contribution to trod at Stockshill Square £250

Electricity D/ Debits

Eon July 110.96 (105.68 / VAT 5.28)

Eon August £114.67 (£109.21 / VAT 5.46)

Eon Sept £114.67 (109.21 / VAT 4.56)

**46/20** **Playing field.** Agreed to the reopening of the play equipmentfollowing an annual inspection. Clerk to arrange for suitable signage regarding COVID and social distancing.

**47/20 Highway matters** to be reported

* Road subsidence outside Rose Villa to be reported to NCC highways.
* Streetlight opposite Newton Hall permanently.

**48/20 Correspondence received for information**

* NALC -Norfolk Wellbeing
* NALC invitation to virtual Q & A session with Police and Crime commissioner and the Chief Constable

**49/20 Consultation Documents Received**

* Terrington St. John – Draft Neighbourhood Plan (response date 18 October 2020)
* BCKLWN -Statement of Licensing Policy Review (response date 12 October)

**50/20 Date of next virtual meeting to be confirmed**

**Signed**

**Date**