**WALPOLE HIGHWAY PARISH COUNCIL MEETING**

**Time & Date of Meeting:** 1930 Tuesday 26 January 2020

**Location of Meeting:** Virtual meeting via Zoom

**Subject:** Ordinary meeting

**Attendees: Parish** **Councillors –** Andrew Melton (AM), Andrew Clifton (AC), Elizabeth

 Jackson (EJ), Simon Huggins (SH), Gloria Joiner (GJ) Steve Hearn (SLH)

Kay Manning (KM)

 C**lerk –** Gillian Barnes(GB)

Borough Councillor Julian Kirk

 Apologies: Sheila Hillier

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**REF**

**01/21 Apologies** were received and accepted from CouncillorSheila Hillier

**02/21 Declaration of Interest regarding agenda items.** None

**03/21 Minutes of the meeting** held 8 December 2020 were approved

**04/21 Matters arising from the minutes –** noted March Lane potholes have been repaired.

 Fly tipping at Mill Bank / debris on A47 link road leaving the village ongoing.

**05/21 To note planning decisions – consent received for**

**20/01655/F** New Field Farm, West Drove (S) Erection of triple garage and garden & store, with attic room over

**20/01532/F** Faulkner House, West Drove (S) Removal of variation of condition 2 of planning permission 17/00615/F conversion of barn to residential dwelling and detached carport

 **Notification of new property address** – Faulkner Coach House, West Drove (N)

**06/21 Parish matters to be reported**

1. continue to report on going fly tipping issues to KL &WNBC
2. AC raised the issue of parking at the junction of Hall Rd & Lynn Road. Agreed to ask community police to attend & advise on safe parking.
3. Debris from recently cut down trees & bushes remains on verge at Hall Road & Mill Road. This work had not been undertaken by a local contractor. SLH agreed to ask when debris would be cleared.
4. Clerk had received email from local resident about sweeping Mill Rd footpath. This work had been referred to NCC Highway Rangers unfortunately this team has just been stepped down due to COVID & staffing issues. Clerk to refer direct to NCC Highways
5. Playing field equipmemt - KM reported that the rubber safety surface under the large swing was very slippery. SH agreed to check on all surfaces & pressure wash.

KM thought that the metal framed Wicksteed equipment needed repainting. Clerk to contact manufacturers.

KM reported that the large goal on east side of the field was not stable. SH agreed to

Inspect.

**07/21 Playing Field Inspection.** The report was received & noted. No urgent items for attention.

 Moderate risk items included

1. repairs to basketball goal including re concreting & chain replacement
2. total replacement of large swing (signs of decay deemed beyond economic repair) and safety surfacing (tiles worn, decayed edging & gapping occurring)

Agreed to repair basketball (estimate £155.50 + VAT)

Agreed to use Parish CIL payment towards ii) estimated cost £8860 + VAT and apply to the CIL Funding for local projects

**08/21 KL & WN Borough Council.** CIL Funding for local projects. Agreed to apply for funding for replacement large swing and safety surfacing.

**09/21 Precept.** Agreed that the parish requirement for the year ending 31 March 2022 should be

 set at £12380. Comprised of £12245 precept and CTSG £135

**10/21** A**ccounts approved for payment**

Chq 1101193 (part) CGM Group Dec 20 and Jan 21 £307.68 (£256.40 / VAT £51.28)

Chq 101194 Clerks salary qtr. ending 31st Dec 2020 £908.19

Chq101195 Clerks expenses 01.07.2020 – 31.12.2020 £374.89

Chq 101196 HMRC PAYE £227.00

Direct Debit E ON Dec 2020 £110.96 (£105.68 / VAT£5.28

Direct Debit E ON Jan 2021 £114.67 (£109.21 / VAT£5.46)

**11/21 Correspondence received for information**

1. West Norfolk Police SNAP Meeting
2. A47 improvements to Guyhirn Roundabout

**12/21 Date of next virtual meeting** 9 March 2020 (TBC)