**WALPOLE HIGHWAY PARISH COUNCIL MEETING**

**Time & Date of Meeting:** 1930 Tuesday 7 September 2021

**Location of Meeting:** Walpole Highway Village main hall

**Subject:** Ordinary meeting

**Attendees: Parish** **Councillors –**Andrew Clifton (AC),

Richard Housden (RH) Sheila Hillier (SMH), Liz Jackson & Gloria Joiner

C**lerk –** Gillian Barnes(GB)

**Apologies:**  Andrew Melton, Steve Hearn, Simon Huggins & County & Borough

 Councillor Julian Kirk

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**REF**

**75/21 Chairman.** Due to the absence of AM The meeting was chaired by vice chairman SMH.

**76/21 Apologies** were received and accepted from Councillors Andrew Melton, Steve Hearn &

 Simon Huggins.

**77/21 Declaration of Interest regarding agenda items.** None received

**78/21 Minutes of the meeting** held 27 July were approved.

**79/21 Matters arising from the minutes –**

* Borough Council has carried out litter pick on A47 slip road
* Confirmed that litter pickers were working as individual volunteers
* School Rd signs reported to KL&WNBC

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**80/21 Meeting suspended (07.45pm) to allow for public participation and comment**

* GJ had been in contact with the school and an email has been received to confirm the original quote for the installation of the defibrillator still stands £275.64 + VAT. The school would like the equipment on site. GB to email the school & SLH.
* Potholes at Mill Lane to be reported to NCC Highways

 **81/21 County & Borough Councillor Report.** Apologies had been received from JK his Sept/Oct

 report had been previously distributed to Councillors.

**82/21 Planning**

* Applications recommended for consent

21/01437/F School Corner, School Rd, proposed dwelling and associated works.

 21/01431/ Ivy House, West Drove (S), proposed two storey extension.

* Pre submission comments for local plan review – none received
* Planning infringement Lynn Road – no response received from planning enforcement; no planning application received.

**83/21 Street Lighting maintenance contract.** Agreed to renew street lighting contract with K & M

 Lighting for 3 years at a fixed cost of £789.48 per annum

**84/21 CIL Grant.** The application for additional CIL funding £4384 to replace the swings and safety surfacing has been successful. Documentation to be completed & returned to the KL &WNBC.

**85/21 NALC COVID Tokens for all Norfolk Councils.** It was agreed that there had been no special projects other than helping neighbours and complying with government legislation during the pandemic consequently, no recognition in the form of a plaque was required.

**86/21 Correspondence for information**

* NALC now a co-operative and share certificate received value £1.
* Notice of virtual meeting on 14 Sept with Western Area Highways Manager and Engineer (GB to attend)
* Police SNAP meeting

 **87/21 Accounts approved for payment**

 Chq 101220 Hire of WH hall £15.00

 Chq 101221 CGM £26.10 (£21.25 / VAT£4.35)

 Chq 101222 K&M Lighting £202.82 (169.02 / VAT £33.80)

 Chq 101223 Glasdons £167.60 (£139.67 /£27.93)

 D/D EON Aug £114.67 (£109.21 / £5.46)

**88/21 Date of next meeting.** Tuesday, Oct 19, 2021 at 7.30pm in Walpole Highway Village Hall.